



Psychotherapy & Counselling  
Federation of Australia

## Terms & Conditions

### Supervision Training Program Endorsement

#### Endorsement

1. Application for Endorsement of a supervision training program must be made using the Application Form.
2. Endorsement is given in accordance with these ***Terms & Conditions - Supervision Training Program Endorsement***.

#### Payment Terms

1. Payment for endorsement is required at the time of applying.
2. Listing on the PACFA website does not commence until payment has been received and processed and the endorsement has been approved.
3. Endorsement is for a period of 5 years unless the supervision training program content is varied, in which case a new application for endorsement is required.
4. The endorsement is only valid for the training program that has been submitted. You will need to apply again to PACFA if the training program content will be significantly varied.
5. Once a supervision training program has been approved for endorsement, payments are not refundable.

#### Training Program Content

6. The supervision training program must meet the requirements of PACFA's [Supervision Training Standards](#).

#### Training Program Trainers

7. Trainers must meet the requirements offset out in the [Supervision Training Standards](#). The supervision training program can only be endorsed if the Trainers:
  - have qualifications (or equivalent) in counselling or psychotherapy supervision at least one level higher than the training being conducted by them.
  - are qualified psychotherapists/counsellors who are eligible for membership of the professional body relevant to their qualification.
  - meet PACFA Register standards.
  - have at least five years' experience providing clinical supervision

## **Conditions of Endorsement**

1. PACFA may refuse to endorse an application for endorsement or may cancel an approved endorsement if we do not consider the supervision training program to be in accordance with PACFA's [Supervision Training Standards](#) or if the Trainer(s) or content is not in keeping with [PACFA's mission and values](#).
2. Changes to the endorsed trainer(s) require the approval of PACFA. Credentials for new trainers must be supplied.
3. Endorsed supervision training providers are required to issue all participants with a Certificate of Completion for the training program which includes the training hours.

## **Use of the PACFA Endorsement Logo**

8. A copy of the PACFA Endorsement Logo will be sent to the approved training provider upon approval of the Endorsement Application.
9. The PACFA logo may only be used to publicise PACFA's endorsement of an endorsed supervision training program.
10. The PACFA Endorsement Logo may only be used in accordance with these Terms and Conditions. Unauthorised use of the PACFA logo is not permitted.