



Psychotherapy & Counselling  
Federation of Australia

## Endorsement form for PACFA Member Associations

Please complete this Endorsement Form and return to PACFA via email or post.

Email to: [register@pacfa.org.au](mailto:register@pacfa.org.au)

Or send by post to:

**PACFA**

290 Park St,

North Fitzroy, VIC 3068

**Completion of this form indicates that the Member Association has:**

1. Endorsed the applicant as eligible for listing on the PACFA National Register; and
2. Verified the information on the application form is complete and meets all the requirements for listing on the PACFA Register; and
3. Sighted copies of the applicant's counselling or psychotherapy qualifications and proof of supervision; and
4. Completed the MA Endorsement Check List.

## Endorsement by the Member Association:

Name of Applicant:		
Name of the Member Association:		
The above is a financial member of this Association:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
This member has no matters currently before the ethics committee of this association:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
This member of our association is endorsed as meeting the PACFA Register entry standards as:	<input type="checkbox"/> <b>Intern</b>	<input type="checkbox"/> <b>Provisional</b> <input type="checkbox"/> <b>Clinical</b>
This member has been assessed for Recognition of Prior Learning in order to obtain membership of our Association:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Name of Endorser:	
Endorser's Signature:	
Date:	
Contact phone for Endorser:	
Email address for Endorser:	

## MA Endorsement Checklist

1. **MA Membership current?**  Yes  No

2. **Current supervision** (in last 24 months)?  Yes  No

**3. Provisional listing:**

**Undergraduate Equivalent**  Yes  No

3 years Training in Psychotherapy or Counselling  
(A single 3 year – minimum 350 hour training course plus 50 hours of supervision linked to 200 hours of client contact).

**Postgraduate Equivalent**  Yes  No

Relevant Degree (as defined by the Applicant's Professional Association)  
Plus Specialist Training in Psychotherapy or Counselling  
(A single 2 year – minimum 200 hour training course plus 50 hours of supervision linked to 200 client contact hours).

- Provisional listing documentation sufficient?  Yes  No

**4. Intern listing**

Same requirements as for Provisional listing except the supervised practice requirement is 40 hours of client contact *during training* linked to 10 hours of supervision.

- Intern listing documentation sufficient?  Yes  No

**5. Clinical listing:**

Same requirements as for Provisional listing **plus an additional**  Yes  No

750 hours of post training client contact linked to an additional 75 hours post-training supervision over two years (minimum).  
(A total requirement of 950 client contact hours linked to 125 supervision hours).

- Clinical listing documentation sufficient?  Yes  No

**6. Recognition of Prior Learning**

Where an applicant's professional training and formation does not fit the above criteria, but is based on extensive training, practice and supervision over several years, it may be possible to be admitted to the Register based on recognition of this prior learning (RPL). The requirements are set out in the PACFA RPL Guidelines. If the applicant is applying by RPL, please answer the RPL question below.

- RPL documentation sufficient?

Yes

No

**7. Evidence Supervision and Client Contact**  
is congruent and supportive of eligibility?

Yes

No

I consider this application meets the PACFA criteria for acceptance on the PACFA National Register.

Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_