



Terms of Reference

Purpose and role of the College of Counselling

Established in July 2016 as a result of the PACFA restructure.

Aims:

1. To provide a dedicated, united professional community for counsellors and a sense of belonging
2. To develop, strengthen and promote the professional identity of counsellors and the practice of counselling
3. To promote counselling in PACFA's activities
4. To inform the Counselling Representative of key issues relating to counsellors to ensure that the interests of counsellors are appropriately represented to the Board

Strategies

Offer relevant, empirically supported, accessible and affordable PD that develops the science of the art and practice of counselling and respects the diversity of counselling modalities.

Develop an inclusive definition of counselling and a strategy to design and disseminate the definition widely.

Develop a statement on the scope of counselling practice, and guidelines for practice.

Develop the Counselling webpage on the PACFA website

Provide input to the PACFA Office to ensure that all marketing collateral for PACFA addresses the needs and interests of counsellors

Membership

Open to PACFA College of Counselling members at Student/Intern/Provisional/Clinical level.

A minimum of 4 and a maximum 8 can form Leadership Group.

Elections to be held every two years in August.

The Board Counselling Representative will be invited to be the Convenor of the Leadership Group and will undertake this role if practicable.

Accountability

The Leadership Group will keep the PACFA office informed of College activities by way of Minutes and Meeting Notes.

The Leadership Group will seek advice from the PACFA CEO if involving office or requiring PACFA Board involvement.

Meetings

To be held via Zoom tele-conference.

A quorum for the meetings will be 50% of the Leadership Group.

Convenor of Leadership Group to Chair the meetings.

Note taking of meetings to rotate round members of the Leadership Group.

An annual face to face meeting to be aligned with the PACFA Council Meetings.

Review

Annual review of the Terms of Reference by the Leadership Group.